

## Tea Room Patron Member Policies

2025 – 2026 League Year

1. Annual dues for Tea Room individual patron members are \$75 and for Tea Room corporate patron members are \$200. Annual memberships are valid from June 1 through May 31 of each League year. Half-year individual patron memberships are \$37.50 and available from December 1 through May 31 of the current fiscal year.
2. An *Application for Tea Room Patron Membership* may be found in the Tea Room Front Office or downloaded from the Junior League website, [www.jlh.org](http://www.jlh.org).

Tea Room individual patron membership: A candidate for Tea Room **individual** patron membership must be **sponsored by one** provisional, active or sustaining member of The Junior League of Houston, Inc., in good standing.

Tea Room corporate patron membership: A candidate for Tea Room **corporate** patron membership must be **sponsored by two** provisional, active or sustaining members of The Junior League of Houston, Inc., in good standing.

The membership paperwork is processed by the Membership Coordinator, approved by the Tea Room Patron Member Chair, and subsequently ratified by Tea Room Sub-Council. The Tea Room Facilities may be used by an applicant whose application has been approved and is pending ratification.

3. If vacancies exist, properly sponsored and approved Tea Room patron member candidates will be extended a membership, which becomes effective upon receipt of membership dues through May 31 of the current fiscal year.
4. The privilege of being a Tea Room individual patron member **is non-transferable** except upon death of a Tea Room patron member or if a Tea Room patron member is unable to utilize the membership for any reason; at which time a transfer may be made, if requested, to a family member. Tea Room patron member dues in effect at this time shall also be transferred.
5. The privilege of being a Tea Room corporate patron member **is non-transferable**, except that individuals named as authorized signers may be substituted by completing a new *Authorized Signers Form*, available in the Tea Room Front Office or downloaded from the Junior League website, [www.jlh.org](http://www.jlh.org). Tea Room corporate patron members are allowed up to five authorized signers per membership. Additional authorized signers may be added at the rate of \$25 per signer.
6. A Tea Room patron membership is renewed annually upon receipt of member dues,

unless the Tea Room patron member has been removed from membership.

7. A Tea Room patron member may, at the reasonable discretion of the President, Tea Room General Manager and Tea Room Director, be terminated, with or without the option of reinstatement. Such termination shall be based on one of the following criteria: (a) failure to fulfill financial obligations in the Tea Room or (b) engaging in unprofessional behavior and/or not abiding by the Tea Room Code of Conduct. For purposes hereof, “unprofessional behavior” shall mean (i) falsification of any information, (ii) dishonesty in any form, (iii) misconduct, or (iv) rude, threatening, inappropriate, offensive, discriminatory or insolent behavior toward Junior League members, Tea Room patrons and their guests, volunteers or employees. Upon such termination of a Tea Room patron member, all privileges and benefits of Tea Room patron membership will be immediately revoked. Notice will be provided upon termination, via e-mail (if applicable) and regular mail. This notice will include citation to the specific reason for termination, as noted above. The reinstatement of a terminated Tea Room patron member shall be at the sole discretion of the President, Tea Room General Manager and Tea Room Director.
8. All guests of the Junior League Tea Room must be accompanied by a Tea Room patron member. Only spouses/partners of a Tea Room patron member and Tea Room corporate patron member authorized signers may use the facilities in the Tea Room patron member’s name.
9. Use of the facilities, for private events, by non-Tea Room patron members or groups must be sponsored by a Tea Room patron member or Junior League of Houston member who must attend the event and shall have the ultimate responsibility for final payment of all charges.
10. Junior League members from other cities, who are in good standing, may attend League-sponsored special events or dine in the Tea Room while visiting Houston. Junior League members from other cities requesting the use of Tea Room facilities for a private event, such as a wedding reception, must be sponsored by a Tea Room patron member or a member of The Junior League of Houston, Inc.